

Telephone Calls

For local calls, dial 9, wait for the dial tone, then dial the number you are calling (454-). For long distance calls, dial 9 + 0 + the area code + the telephone number and wait for the long distance operator recording and follow instructions. Only calling card, third party and collect calls can be made. If you wish to speak to the hospital switchboard operator, or need any assistance in making your telephone call, please dial 0.

IN CASE OF EMERGENCY, CALL:

Fire/Police/Ambulance	Call 911
Switchboard/Paramedic/Security	Dial "0"
Ambulance	9-454-3344
Fire	9-454-8333
Police	9-454-3543

FIRE SAFETY

There is a smoke detector and fire extinguisher in each room. Please make sure you know where the extinguisher is located and how to operate it. In case of fire, dial 9-454-8333. Tell the operator there is a fire and the location. The fire alarm is a continuous ringing bell. When you hear it, you must close all windows and doors in your room. Leave the room and go outside the building. You will be told when you can return to your room.

ACCESS TO CURTIS HOSPITAL

Please note: The basement fire doors to Curtis Hospital are locked at midnight. If you need access to Curtis Hospital after midnight for medical care, dial "0" and tell the operator. Paramedic/Security will be contacted to open the doors. You can also access the hospital through the Rotunda (main) entrance.



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Accommodations Information for Clients and Visitors



*Charles S. Curtis
Memorial Hospital*
St. Anthony, NL



Rules and Regulations

Anyone confirmed to be not following these rules and regulations may not be permitted to stay for future visits.

- **Alcohol or illegal drugs are strictly prohibited.** Anyone under the influence of alcohol, drugs, or displaying abusive behaviors will be asked to leave immediately.
- **Smoking is not permitted in any of the units.** Anyone not complying with this policy will be asked to leave immediately and a cleaning charge of \$100.00 will be applied.
- **Pets are not permitted** in the client accommodations.
- Client Accommodations are **scent-free**.
- Please keep noise levels to a minimum, especially after 11 pm.
- The **number of clients/visitors** staying in a unit must not exceed the types of beds provided.
- Clients/visitors will only be provided with linens to match the official occupancy of the unit. **No additional linens will be provided.** For those clients here for an extended stay, fresh linen is available on request by calling extension 7266. **Clients/visitors are responsible for the linens and will be charged for missing items.**
- You are responsible for turning off all appliances and keeping the room tidy and washing any dishes you may have used. **Failure to comply will result in a damage/cleaning charge of \$100.00.**
- You are responsible for the safekeeping of your own valuables. Contact the Admitting Department if you wish to lock your money or valuables in the hospital safe.
- **Check out time is 10:00 a.m.** When checking out, please return the key to the Admitting Department. **Failure to comply will result in a replacement charge of \$20.00.** A late check out may be granted by contacting the Admitting Department. **Failure to comply will result in an extra \$20.00 late fee charge.**
- Please **close all windows and doors** when you leave. During the winter months, to prevent radiator freeze-up, windows should not be opened.

If you need help, dial 0 to speak to the hospital switchboard operator.

We hope your stay is pleasant and comfortable.

Purpose

Client accommodation is available for:

- Clients with hospital appointments/day surgery, etc.
- Pre-natal clients
- Relatives of clients in hospital

How To Arrange Client Accommodation

Due to limited space, client accommodations cannot be confirmed until the day of arrival. However, please call the Admitting Department at 454-0353 prior to your arrival at St. Anthony. Office hours are from 8:00 a.m. to 8:00 p.m. Monday to Saturday, and from 8:00 a.m. to 4:00 p.m. on Sunday. If the Admitting Department is closed when you arrive, the staff in Room 4 in the Ambulatory Care/Emergency Department will give you your key. Please go to Admitting the following morning to pay for your accommodation.

Check out time is 10:00 a.m. Extensions may be granted, if necessary, by calling the Admitting Department at extension 7353 or 7207. **An extra late charge fee of \$20.00 will apply to clients not complying with check-out times.**

General Client Accommodation

The hostel units are either equipped with a full kitchen or are bedsitters with a kitchenette. All units have a bathroom, cable TV and a telephone.

Rates:

- Bedsitters/one-bedroom: \$45.00 per night.
- Two-bedroom and shared units: \$30.00 per room per night. (shared kitchen, living room and bathroom)

Meals

Meals may be purchased at the hospital cafeteria (open from 7:45 a.m. to 6:15 p.m. Monday to Friday and from 10:00 a.m. to 5:45 p.m. on Saturday and Sunday).