



Labrador - Grenfell Health

Health Information Management Analyst Permanent Full Time Location: To be determined

Reporting to the Medical Officer of Health, this is a supportive position to population health affecting the regional population and L-GH facilities. This position will act as a lead for the region for data entry and analysis for the Division of the Medical Officer of Health, and for the implementation of a Provincial Public Health Information system. This position will provide expertise associated with the core population and rural and remote health functions of assessment of health services and surveillance of communicable diseases and immunizations.

Qualifications:

- ✓ Graduation from a university level or information management related program;
- ✓ Masters of Public Health or Community Health and Epidemiology would be an asset;
- ✓ Completion of Public Health of Canada Skills Enhancement courses for public health or willingness to obtain within a timeframe acceptable to the employer;
- ✓ Experienced professional with good knowledge of the principles and practices of public health or epidemiology;
- ✓ Proven knowledge experience of information systems and data analysis;
- ✓ Experience with business intelligence software (e.g. Tableau or similar) and statistical software, or willingness to learn;
- ✓ Ability to work independently with minimal supervision;
- ✓ Excellent communication skills specifically; written, oral and presentation skills;
- ✓ The successful applicant will be required to submit a satisfactory Certificate of Conduct.

Duties: (Include but not limited to)

- ✓ Support analyses relating to Population Health and Rural and Remote Health Departments;
- ✓ Develop the implementation plan for a public health information system in collaboration with the Newfoundland and Labrador Center for Health Information and the Newfoundland and Labrador Office of the Chief Information Officer;
- ✓ Assess available program material and guidelines and develop guidelines for the implementation and use of a provincial public health information system as part of the Newfoundland and Labrador team;
- ✓ Working in partnership with and support of the Communicable Disease Control (CDC) Nursing staff, participates in the use and management of the CDC system;
- ✓ Participate in monthly teleconferences with the Provincial Director of Disease Control and the Provincial Epidemiologist to address surveillance issues and systems;
- ✓ Outbreak reporting including outbreak summaries tool;
- ✓ CNPHI products including but not limited to Flu Watch;
- ✓ Effectively use health information, database(s) and systems for data collection, analysis, synthesis, interpretation and/or dissemination of aggregate health information including, but not limited to: CDC quarterly surveillance reports, regional immunization coverage, chronic disease management, and continuous quality improvement initiative within the divisional portfolio
- ✓ Demonstrates appropriate technical skills with respect to health informatics to assess the population health status of the region;
- ✓ Other duties as required, travel may be required, may be required to work alone.

Salary:

- ✓ CG-36 of the NAPE-HS Collective Agreement, \$31.92 to \$35.62 per hour plus the applicable Labrador Allowance (Subject to Classification).
- ✓

Hours of Work:

- ✓ 75 hours biweekly.

Interested applicants please submit resume, stating competition number **2021000198N** to:

Human Resources
Labrador – Grenfell Regional Health Authority
Happy Valley-Goose Bay, NL A0P 1C0
Tel: 709-897-2164 Fax: 709-896-4741
Email: hr@lghealth.ca

Posting Date: April 26, 2021
Closing Date: Open Until Filled

CC: NAPE HS